Bunker Barge Safety Program

Tankerman Process

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- This document will outline the process for communication between the agents, bunker vendors, and terminals to ensure safe productive work environments.

- This is intended to serve as a Best Management Practices training tool to assist all parties pass the BMP's to the "front line" personnel.

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1. To inform all concerned parties of the planned bunkering operations, the Vessel Agent (or other Carrier assigned representative), will complete a "Bunker Delivery Notice".

2. The "Agent" will forward the notice to BOTH the terminal and the bunker barge operator prior to the stevedoring operation.

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3. The terminal will reply to the E-mail by including the contact phone/cell number of the Superintendent working that vessel/shift.

This will be the cross check that all parties are aware of a planned bunkering operation.

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4. The Bunker Barge representative (Tankerman), must contact the Superintendent prior to beginning the barge operation. This will allow the tankerman to learn the planned stevedore operation and highlight any possible conflicts.

(the proposed check sheet can be very useful for this function).
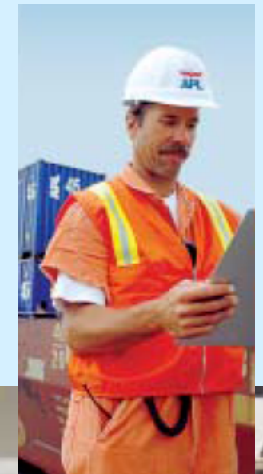
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The "Check Sheet" for the tankerman should include questions regarding:

a. What bays are directly forward and aft of the house on this vessel?

b. Is there any planned loading, discharging, or lashing in these bays?

c. When is it planned to work these bays?

d. Is any of the work in these bays going to extend into the two or three offshore positions?

e. Can these positions be worked in a specific time frame so possible conflicts are avoided?

f. What time periods is the stevedore going to shut down for breaks, lunch, etc.?

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5. Any incident will require direct communications between the parties involved who shall be readily available.

This will allow for adjustments to working plans to correct conflicts.

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- After the completion of the transfer, advise the Barge Company Operations Manager of any issues that occurred during the operation.